JOB ANNOUNCEMENT

Technical Assistance (TA) Research Associate

National Association of State Mental Health Program Directors (NASMHPD), Alexandria, VA

DUTIES AND RESPONSIBILITIES.
The TA Research Associate provides a wide range of writing and program support activities for NASMHPD projects including the Transformation Transfer Initiative (TTI) project and the 988 Suicide & Crisis Lifeline (formerly known as the National Suicide Prevention Lifeline) contract. For the TTI project, the TA Research Associate will facilitate and coordinate 988 workgroups, focus groups, and learning communities to support 988 state leaders in the coordination and oversight of crisis delivery systems (ex. 988 contact centers, mobile crisis, crisis stabilization) to promote state-to-state sharing, identify and track 988 implementation and TA needs, and guide NASMHPD’s 988 and crisis services work. For the 988 Lifeline contract, the TA Research Associate researches and writes on 988 related topics, such as 988 systems integration, workforce, underserved populations, financing and policy, and develop reports; interviews subject matter experts on 988 implementation and crisis services; convenes meetings with state mental health authority commissioner/directors, 988 contact centers, 988 state leads, and other stakeholders about their crisis delivery system for 988 Lifeline contract.

QUALIFICATIONS.
Bachelor’s degree and at least three to five years of demonstrated work experience in suicide prevention and crisis management systems related to behavioral health, public health, or another related field preferred. Master’s degree preferred. Strong writing background and interest in public health, behavioral health, and related research disciplines (health, education, technology, forensic science, criminology, psychology, social work) required.

Excellent communication skills, including substantial experience and ability writing and copy-editing documents. Ability to deal discreetly, effectively, and maturely with sensitive information. Must have strong skills in coordinating tasks with others and exceptional skills in time management and organizational planning. Excellent attention to detail is also essential. Must be able to work collaboratively with others as a “team player,” and to have the flexibility to perform a diverse array of tasks. Hands-on experience with a variety of software programs including Microsoft Office (Word, SharePoint, PowerPoint, Excel) and Adobe Products.; Experience managing AV systems and equipment for diverse types of presentations (e.g., in-person PowerPoint presentations; webinars; tele-conferences; videoconferences). Knowledge of the role of the federal government and state public offices in public mental health program and policy development. Knowledge of state mental health systems and the issues confronting these organizations at the national and state level. Knowledge of effective TA techniques used in public mental health settings (e.g., long-distance learning, consensus-building meetings).

EQUAL OPPORTUNITY EMPLOYER. NASMHPD is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.

APPLICATION PROCESS. Interested applicants should submit a letter of interest and a resume to:

Kathy M. Parker, Director of Human Resources
National Association of State Mental Health Program Directors (NASMHPD), 675 N Washington St Ste 470, Alexandria, VA 22314. Email: kathy.parker@nasmhpd.org Website: https://www.nasmhpd.org/