JOB ANNOUNCEMENT

Senior Researcher

National Association of State Mental Health Program Directors (NASMHPD), Alexandria, VA

DUTIES AND RESPONSIBILITIES.
The Senior Researcher works closely with the Sr. Medical Advisor & Editor, Senior TA & Communications Associate, and others to provide a wide range of research, writing, and program support for NASMHPD publications and products, including the ten (10) SAMHSA-funded Technical Assistance Coalition (TAC) papers. The Senior Researcher also supports the Transformation Transfer Initiative (TTI) team, provides research for learning collaboratives and information exchanges. Also works with the NASMHPD Research Institute (NRI) on special research projects.

QUALIFICATIONS.
Master’s degree and five to ten years of demonstrated work experience in a writing and research role. Communications or mental health or another related field preferred. Demonstrated ability to write and edit professional documents under tight deadlines. Strong interest in public health, behavioral health, and related research disciplines (health, education, technology, forensic science, criminology, psychology) required.

Hands-on experience with a variety of software programs including Microsoft Office (Word, SharePoint, PowerPoint, Excel), and SharePoint preferred. Excellent communication skills, including ability to obtain credible resources, edit, format, and write documents. Excellent phone manner and ability to deal discreetly, effectively, and maturely with sensitive information. Must have strong skills in coordinating tasks with others and exceptional skills in time management and organizational planning. Excellent attention to detail is also essential. Must be able to work collaboratively with others as a “team player,” and to have the flexibility to perform a diverse array of tasks. Knowledge of the role of federal government and state public offices in public mental health policy development. Knowledge of state mental health systems and the issues confronting these organizations at the national and state level.

EQUAL OPPORTUNITY EMPLOYER. NASMHPD is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.

APPLICATION PROCESS. Interested applicants should submit a letter of interest and a resume to:

Kathy M. Parker, Director of Human Resources
National Association of State Mental Health Program Directors (NASMHPD)
675 N Washington St Ste 470, Alexandria, VA 22314
Email: kathy.parker@nasmhpdp.org
https://www.nasmhpdp.org/