JOB ANNOUNCEMENT

Technical Assistance (TA) Coordinator
National Association of State Mental Health Program Directors (NASMHPD), Alexandria, VA

DUTIES AND RESPONSIBILITIES.
Responsible for planning, coordination, and provision of technical assistance under the State TA Project. Within the State TA Project, is responsible for coordinating high-quality on-site training and consultation on a variety of public health topics for mental health and associated human service systems in response to requests initiated by the state mental health authorities. Duties include the planning, facilitation, and evaluation of these activities. Additional responsibilities include providing support to facilitate the communications and work of internal and external subject matter experts with projects such as on evidence-based practices and the Mental Health Block Grants.

QUALIFICATIONS.
Master’s degree in Public Health, Public Policy Administration or related field with three to five years of work experience in communications, public health or other related field. Strong interest in public health, behavioral health and related research disciplines (health, education, technology, forensic science, criminology, psychology) preferred.

Experience providing training and technical assistance including developing appropriately referenced training materials; superior trainer skills a plus. Personal philosophy that is person-centered, recovery oriented, trauma-informed, and consumer focused, including using person-first language. Ability to work independently and manage multiple simultaneous projects is crucial.

Knowledge of role of federal government and state public offices in public mental health policy development preferred. A working knowledge of evidence-based and promising practices and research methodologies that might be used for determining and evaluating them preferred as well as a working knowledge of the new 988 crisis services system and community-based crisis services for individuals with behavioral health concerns.

Knowledge of effective technical assistance techniques used in public mental health settings (e.g. long-distance learning, consensus-building conferences). Outstanding interpersonal skills, political acumen, and ability to work effectively as both a leader and a team member essential. Thorough understanding of state mental health systems and the issues confronting these organizations at the national and state level.

Excellent writing skills and computer literacy and competence in multiple software programs (MS Word, PowerPoint, Excel). Experience in developing culturally-competent materials and programs.

EQUAL OPPORTUNITY EMPLOYER. NASMHPD is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.

APPLICATION PROCESS. Interested applicants should submit a letter of interest and a resume to:

Kathy M. Parker, Director of Human Resources
National Association of State Mental Health Program Directors (NASMHPD)
66 Canal Center Plaza, Suite 302, Alexandria, VA 22314
Email: kathy.parker@nasmhpd.org
https://www.nasmhpd.org/