

PERFORMANCE IMPROVEMENT INDICATOR REPORT

Reporting Period: *Month, Year*

Department/Committee/Team: *Specific Department/Team and Committee*

Activity/Process/Service: *Type of indicator*

Objective/Outcome: *State the Goal of the Department/team/Committee being measured by this indicator.*

Measure Definition: *Define the indicator*

Indicator(s)

Results This Period

Numerator

Denominator

Provide graph, which is clearly labeled, to demonstrate changes, trends or other significant data.

Narrative Report on Performance

- *Report changes from last month results*
- *Discuss results of previous efforts to improve performance*
- *Report trendlines for results*
 - *State factors contributing to trend*
- *State any improvement efforts to be undertaken by the department/team/committee and person(s) responsible for implementation.*

Actions/Follow-up

- Corrective actions to adverse trend activity
 - The person assigned to corrective action
 - The time frame for implementation or completion
 - The committee who monitors the indicator for trends and there actions to spikes and decline in trends.